

# Supplementary Committee Agenda



## **Overview and Scrutiny Committee Tuesday, 10th July, 2007**

**Place:** Council Chamber, Civic Offices, High Street, Epping

**Time:** 7.30 pm

**Committee Secretary:** Simon Hill, Senior Democratic Services Officer  
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### **6. TERMS OF REFERENCE - TASK AND FINISH PANELS (Pages 3 - 4)**

#### **Recommendation:**

To endorse the attached terms of references/work plans for the Leisure/Crime and Disorder Task and Finish Panels.

The Committee is asked to endorse the terms of references for the reconstituted Crime and Disorder Task and Finish Panel (attached) and proposals for the ambit of the Leisure Panel (to follow) to be considered at their 5 July 2007. The Chairmen of these respective Panels have been invited to present their proposals to the meeting.

The Committee will note that two further Panels have been established to consider Town Centres and Car Parking and the Provision of Value for Money in Planning Services. The Panels now need to make arrangements for a first meeting to set the scope of their work and work plans for submission to the Committee for endorsement.

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**Term of Reference:**

1. To consider the four topics for Review as identified by Overview and Scrutiny Committee i.e.
  - i) Future Management of Waltham Abbey Sports Centre;
  - ii) Review of the feasibility for alternative Arts Development in the District;
  - iii) The monitoring of Youth Initiatives Scheme; and
  - iv) Olympic Bid - to undertake a review of the opportunities presented by the 2012 Olympic & Paralympic Games and bring forward proposals as to how the Council may wish to respond, including priorities for action and any resource implications.
  
2. To gather evidence and information in relation to the four topics through the receipt of data, presentations and by participation in fact finding visits.
  
3. To consult with Partners, Agencies, Stakeholders and Users of the services under review, to establish key issues and future need.
  
4. To evaluate all relevant facts in relation to the topics under review in an objective way and to produce recommendations for future action accordingly.
  
5. To establish whether there are any resource implications arising out of the topics under review and advise Cabinet for inclusion in the Budget Process 2007/08
  
6. To report back to Overview and Scrutiny Committee at appropriate intervals and to submit any final reports in the proposed Corporate Format for consideration by O & S, the Cabinet and Council.

**Aims and Objectives:**

To gather evidence and information in relation to the topics through the receipt of data, presentations and by participation in fact finding visits;

To consult with Partners, Agencies, Stakeholders and Users of the services under review, to establish key issues and future need;

To evaluate all relevant facts in relation to the topics under review in an objective way and to produce recommendations for future action accordingly;

To establish whether there are any resource implications arising out of the topics under review and advise Cabinet for inclusion in the Budget Process 2008/09; and

To report back to Overview and Scrutiny Committee at appropriate intervals and to submit any final reports in the proposed Corporate Format for consideration by O & S, the Cabinet and Council.

TIMESCALE	ESTIMATED	ACTUAL
Commencement		5 July 2007
<u>Finish</u> 1. Interim report to include any budgetary items for the	By October 2007	

LEISURE TASK AND FINISH PANEL: TERMS OF REFERENCE

<p>next budget round.</p> <p><b>2.</b> Future Management of Waltham Abbey Sports Centre.</p> <p><b>3.</b> Review of the Arts Development in the District.</p> <p><b>4.</b> Monitoring of the youth initiative scheme.</p> <p><b>5.</b> Olympic Bid - review</p>	<p>By September 2007</p> <p>January 2007</p> <p>Feb-March 2008?</p>	
<p>Reports.</p>	<p>As above?</p>	